

Partnership Account Requirements

General Partnership Limited Partnership Limited Liability Partnership

EIN (For General Partnership with no employees and does not withhold any income, a SSN may be used)

Secretary of State Documentation (may be verified online)

If business was formed in Washington:

General Partnership – None

Limited Partnership – Certificate of Limited Partnership or other acceptable Secretary of State documentation

Limited Liability Partnership – Limited Liability Partnership Registration or other acceptable Secretary of State documentation

If business was formed outside of Washington:

Certificate of Authority (not needed for General Partnership)

Business license (may be verified online)

Partnership agreement, if needed to confirm partners' authority (specifically the portion that applies to financial transactions)

Documents provided by First Financial Northwest Bank:

Business Account Application

Business Authorization Resolution

For office use only:

Business formation and governing persons: <http://sos.wa.gov/>

Business license verification: <http://dor.wa.gov>

Accounts Requirement Checklist

