



WELCOME TO BUILT

FOR BUILDERS & BORROWERS
Residential Consumer Construction Loans



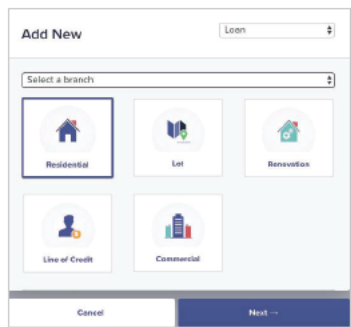
HOW BUILT WORKS

Monitor your construction project online in real-time.

Our software brings the construction administration process online, making **requesting funds easier than ever before**. By connecting all key stakeholders Built will **speed up your time to funding** and provide real-time visibility into what is going on.

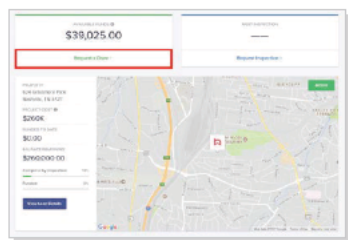
STEP 1:

Lender activates loan in Built



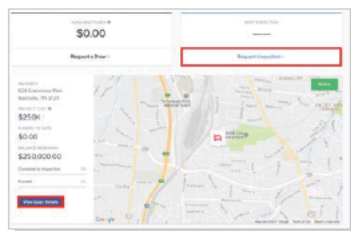
STEP 2:

Builder/Borrower submits a draw request



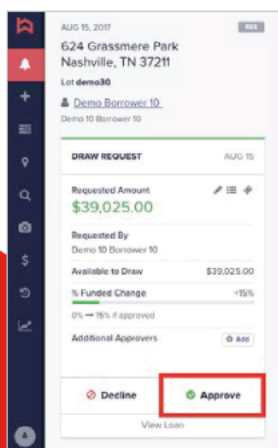
STEP 3:

Inspection requested and inspector conducts progress inspection



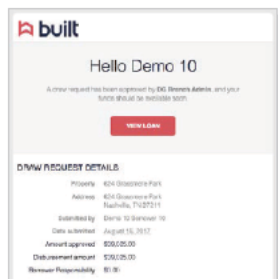
STEP 4:

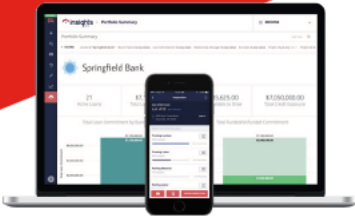
Lender reviews the draw request, approves, and disburses funds.



STEP 5:

Builder/Borrower receives notification of disbursed funds approval





Built is dedicated to enhancing the borrower construction draw experience. Built provides customers with features like streamlined draw request process, real-time inspection reports, and faster time to funding. The cloud-based platform provides a centralized location to manage all loan activity, creating transparency and efficiency for all parties involved. Managing your draw inspection and disbursement requests has never been easier.

WHAT YOU GET

by using Built's platform

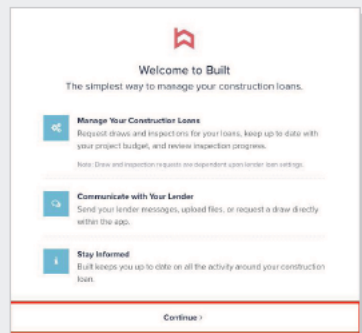
- Real-time inspection report
- 1-Click Draw Requests
- Faster time to Funding
- Information Transparency
- Centralized Access to All Loan Activity

WHAT TO EXPECT

1. Your new project is set-up in Built with loan, property, and inspection information
2. You will receive an email prompting you to create a username/password for Built
3. After setting up your Built account, you will be able to request inspections and/or draws as well as track the progress of your construction loan(s).
4. You will receive automated email notifications as events occur throughout the life of your loan, keeping you in the loop at all times!
5. When the current draw request has been funded, you will receive an email confirming that the wire transfer has been sent. You may log in at any time and check on your project.

Logging into Built for the First Time

1. When you log into Built for the first time you will land on the Built Welcome page. Click on the **Continue** button.
2. You will be prompted to confirm your account details when logging into Built for the first time. You can make changes to your first and last name and phone number. If a phone number was not provided when your information was added to Built, you will be required to add one. You are blocked from updating your email address until your account set-up has been completed. Click the checkbox to agree to the Terms & Conditions and click **Continue**.
3. Select the home screen that best describes how you want to manage your loans and click **Let's Get Started**.



Dashboard

You will be prompted to select the home screen that best describes how you want to manage your loan. The portfolio view is used by Builders that have more than one project. The single loan view should be used by the Borrower. The selection you make will determine how the dashboard will display each time you log into Built.

User that Selects Single-Loan View

Users with more than 1 project in Built and select single loan view can click on the drop down menu in the upper right corner to change the project.

Click on the **Request a Draw** button in the top left of the screen to request any available funds. The section to the right will show inspection information such as the next inspection date. Common loan details will be displayed in the middle section, click on the **View Loan Details** to view more information on your loan. The **Inspections** tab will show inspection history and the **contacts** tab will show the users on your loan. The **FAQ** section will display commonly asked questions and answers.

User that Selects Portfolio View

The dashboard will display your loan. Click on the **Search Loans** button to view all of your projects. There are links to common reports in the **Reports** section. Click the link for each report to navigate to that reports page. On the right side of the dashboard, use the buttons to request draws or manage inspections.

Experience Type

☒ Single-Loan View

Great for single-loan users or individuals with only a few active loans at any given time.

☐ Portfolio View

Perfect for professional users managing a large portfolio of loans with several lenders.

Springfield Bank

MY PROJECTS

AVAILABLE FUNDS \$83,500.00

Request a Draw

INSPECTION SCHEDULED FOR

Request Inspection

PROPERTY 4521 Theobald Nashville, TN 37204

PROJECT TOTAL \$535K

LOANED TO DATE \$10,000.00

BALANCE REMAINING \$525,000.00

Complete by inspection 30%

Inspected 25%

View Loan Details

Map

INSPECTIONS

CONTACTS

FAQs

Dashboard

John The Builder

My Portfolio

ACTIVE LOANS 2

REMOVED \$1,075,000.00

FINISHED \$20,000.00

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LOANS

REMOVED \$1,075,000.00

FINISHED \$20,000.00

Springfield Bank

Search Loans

Residential Portfolio

Active Loans 2

Upcoming Inspections 0

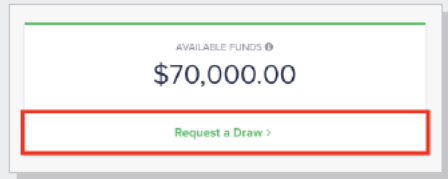
Available to Draw \$183,000.00

Request Draw

Manage Inspections

Requesting a Draw

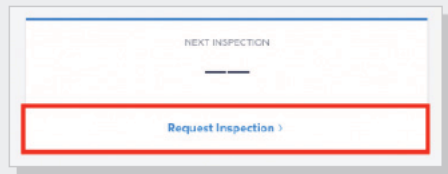
1. Log in to Built at login.getbuilt.com with your username and password.
2. Click on **Request Draws** on the welcome screen. You can also click on the **Draws** button in the sidebar on the left.
3. Click on the loan you'd like to draw on by selecting the itemized Draw button on the far right. You will enter the dollar amount you would like to request on each line item in the budget. You have the option to upload any supporting documents as necessary. When done, hit the **Confirm** button.
4. Click the **Review & Submit** button at the bottom of the screen and confirm the draw. At this point an inspection will be scheduled to confirm the progress of your property. Upon submission of the inspection, <FI Name> will review progress and approve the draw, and you will receive email confirmation when the <FI Name> has initiated the transfer of the draw.



Requesting Inspections

The bank has the ability to schedule regularly occurring inspections on a monthly, bi-monthly, or as-requested basis. If your property is set to be inspected regularly, be sure to check the **Next Scheduled Inspection** date found on your Dashboard or Inspection Request before requesting an inspection outside of your normal selected parameters. If you have chosen to schedule inspections on an as-requested basis, you can schedule an inspection by:

1. Log in to Built at login.getbuilt.com with your username and password.
2. Click **Request Inspections** on your Dashboard. You can also click on the **Inspection Requests** button in the sidebar on the left (with the camera icon).
3. Check off each property you would like to have inspected.
4. Click the **Submit** button at the bottom of the screen and confirm the request. You can view any properties with pending inspections on the table at the bottom of the screen.



Add Users to Your Account

If you are the primary user on your company's account in Built, you can add a secondary user if you need someone else to have access to requesting inspections and draws.

1. Click the Add New button in the top left corner with the plus sign icon.
2. Select Builder Administrator from the dropdown menu
3. Enter the user's name and email address. Only name and email is required, so enter as much additional info as you like and then hit Save.

The new user will receive an email prompting them to set up their account, and after they log in they will be able to request inspections and draws on all of the loans tied to your company's account.

ONLINE RESOURCE CENTER

assist.getbuilt.com

Here you can find EVEN MORE step-by-step 'how to' guides. Visit this site and select the 'for Borrowers/Builders' category on the right hand side, or simply type some key words into the search bar and hit enter.

INSTRUCTIONAL VIDEOS

info.getbuilt.com/howtovideos

Select the video that best describes your workflow to see a quick demonstration of that task in the Built system!



OTHER
QUESTIONS?

SUPPORT@GETBUILT.COM